

VACANCY

Philanthropy Manager

Location: Remote (Brussels is preferred)

Type: Volunteer position, 5 hours per week

Start date: As soon as possible

Reporting to: Fundraising Lead

About Eduxo.eu

Eduxo.eu is a Belgian non-profit organisation working to advance **democracy, gender equality, and youth participation** across Europe. Through advocacy, education, and community-building, we empower citizens to shape more inclusive and representative societies.

Role Overview

We are looking for a Philanthropy Manager to lead the development of Eduxo's philanthropic funding strategy, with a focus on foundations, high-net-worth individuals, and strategic donors.

This is a senior, relationship-driven role, working closely with the President and Board to build long-term partnerships and secure sustainable funding beyond traditional grants.

Key Responsibilities

- Develop and implement a philanthropy strategy aligned with Eduxo's growth
- Identify and map foundations, major donors, and philanthropic networks
- Build and manage relationships with donors and funders
- Lead outreach and engagement with high-potential supporters
- Prepare tailored proposals and pitches for philanthropic funding
- Coordinate donor stewardship and long-term engagement strategies
- Work closely with Communications on fundraising narratives and materials
- Contribute to overall fundraising strategy and positioning

Profile we're looking for

- Experience in philanthropy, fundraising, or donor engagement
- Strong relationship-building and networking skills
- Ability to engage senior stakeholders and donors
- Excellent communication and storytelling skills
- Strategic mindset with a long-term vision
- Discretion and professionalism
- Interest in democracy, equality, and youth empowerment
- Experience in NGOs or foundations is a strong asset

What you'll gain

- Direct involvement in shaping Eduxo's long-term sustainability
- Exposure to philanthropic networks and high-level stakeholders
- Experience in strategic fundraising and donor engagement
- Close collaboration with Eduxo's leadership
- Direct impact on a growing European organisation
- A volunteering / pro-bono international contract
- Fully remote collaboration, with in-person opportunities in Brussels
- Possibility to receive the EDUXO Badge as an Interest Group Representative to EU institutions
- Flexible time and autonomy
- Free Career Desk support with an HR expert
- Free psychological support
- Access to international high-level and networking events
- Monthly internal trainings and opportunities
- A supportive, feminist, inclusive community
- Insurance coverage during in-person volunteering activities
- As a member, you can apply for governance roles and actively participate in decision-making processes

How to Apply

Send your CV and (if available) a portfolio or examples of previous work to Jasmine D'Ambrosio (Talent Acquisition Specialist) at talent@eduxo.eu

Subject line: **Philantropy Manager Application – [Your Name]**

Application Process

There is **no fixed deadline** for this position. Applications are reviewed on a **rolling basis**, and the vacancy will remain open until the position is filled. Early applications are encouraged. The process includes 1 interview of 30-45 minutes.

At Eduxo, we are committed to diversity and inclusion. We strongly encourage applications from individuals of all backgrounds.

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